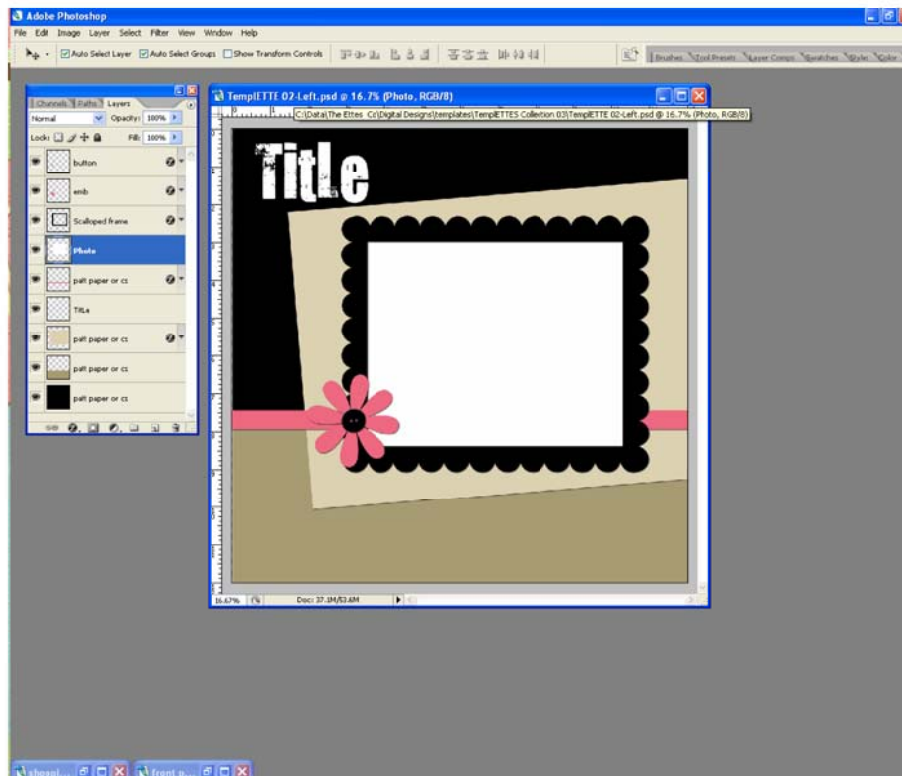




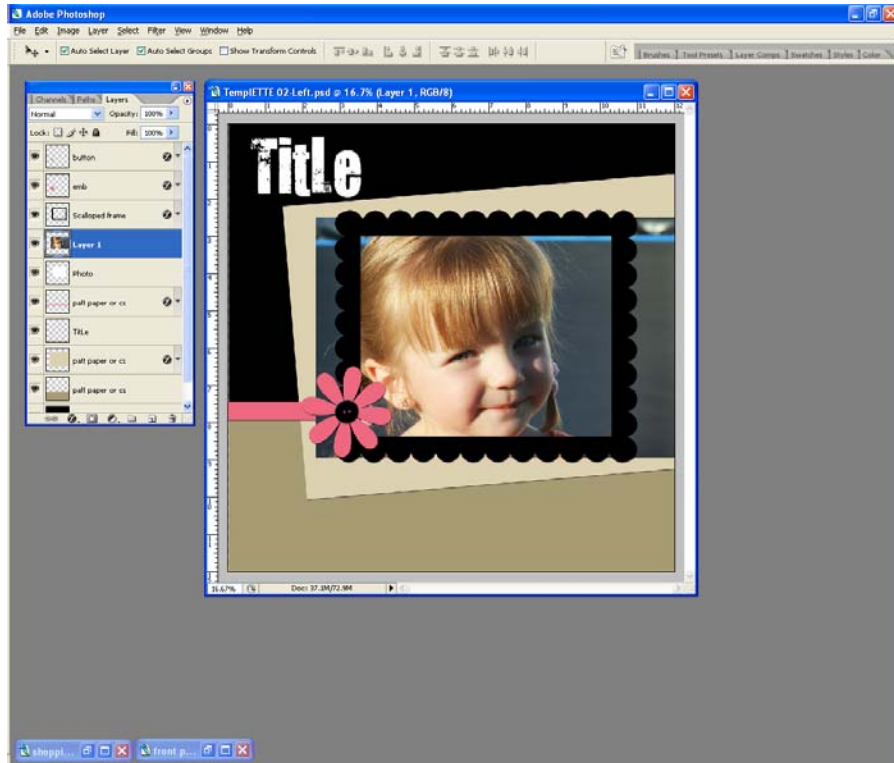
Still doing it dig-ETTE-ally, but with a new name! Always an "Ette" at heart!

## Using Layered Templates For Photoshop and Photoshop Elements

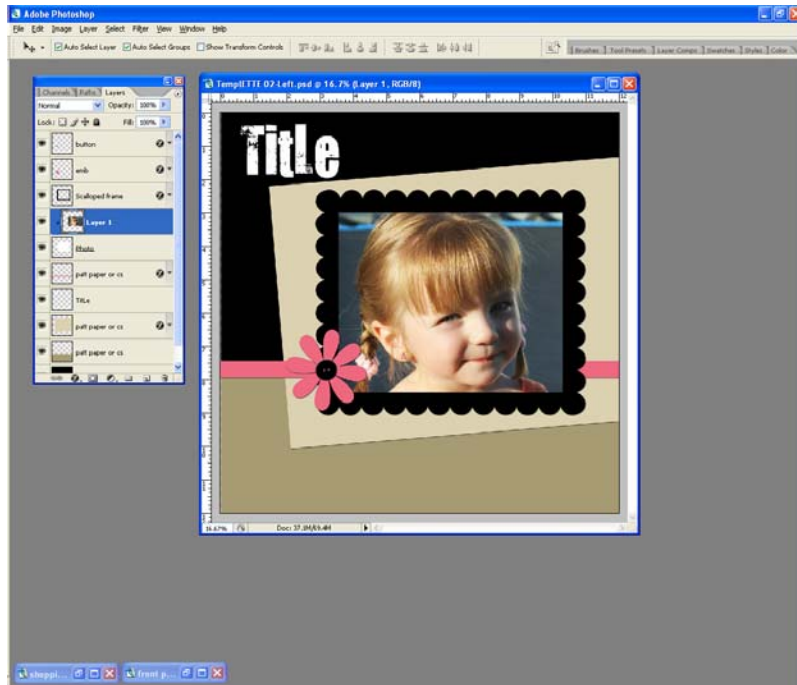
1. Open the Templates file of your choice. Click 'file', 'save as' and save your template under a new name so that you don't "accidentally" save over your original template file (and yes, we're "probably" speaking from experience here!) If you DO happen to accidentally save over your original once you've built your layout...DON'T CLOSE THE FILE. Just go to your history palette, and click on the thumbnail image at the very top. That will take you back to the document the way it was when you originally opened it. At that point, you can save it again in its original form.
2. Open your Layers Palette (do this by clicking on Window→Layers). Each element in the layered Templates will be on its own layer.



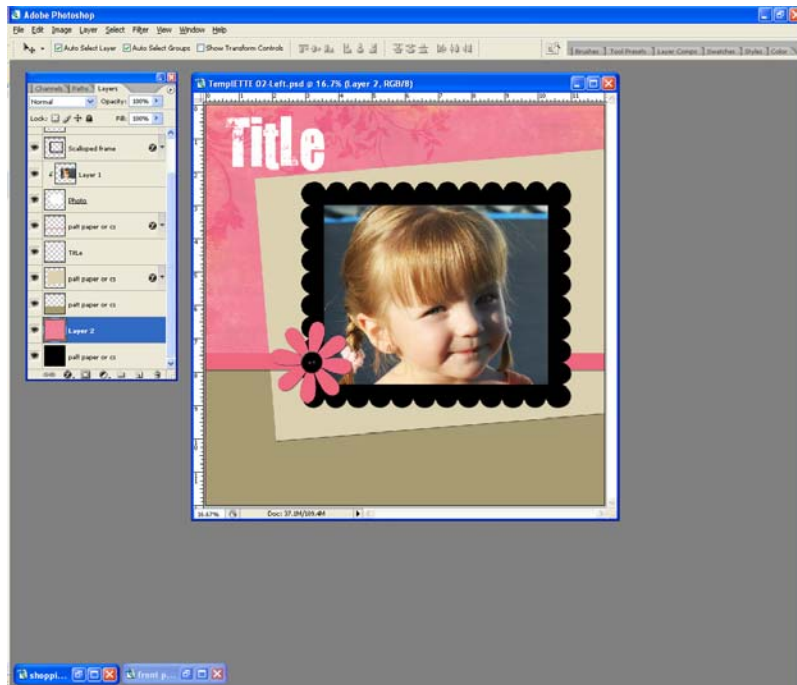
3. Open the photo of your choice and drag it onto the template file. Move the photo layer so that it is right above the template block for the photo. You can do this in your layers palette. Just click on the layer that you want to move. While holding down your left mouse button, drag the layer until it is in the position that you want it to be in your layers palette.



4. Rotate and resize your photo until you're satisfied with it. With your photo layer active, press the ALT key and hover between your photo layer and the template photo layer until the cursor changes form (it will become a circular shape with an arrow to the side.) When that shape appears on the cursor, click between the two layers, and it will automatically create a clipping mask so that your photo becomes the exact size as the template photo layer.
5. Make any final adjustments to the positioning of the photo so that it is exactly where you want it to be.
6. Click CTRL+E to merge the photo and the template photo layer. Repeat this process for each photo on your template.

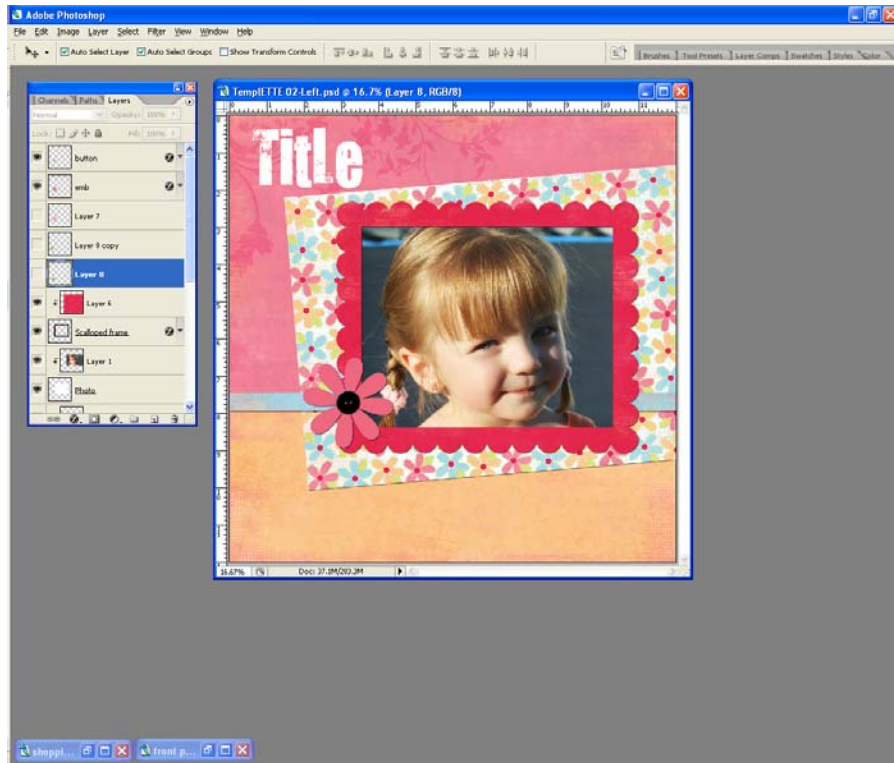


7. Select the paper you want to use for the background and drag it onto your canvas. Click and drag the paper in the layers palette so that it sits right above the background layer in the template. You can either delete the template layer or merge them as we did in Step #4.

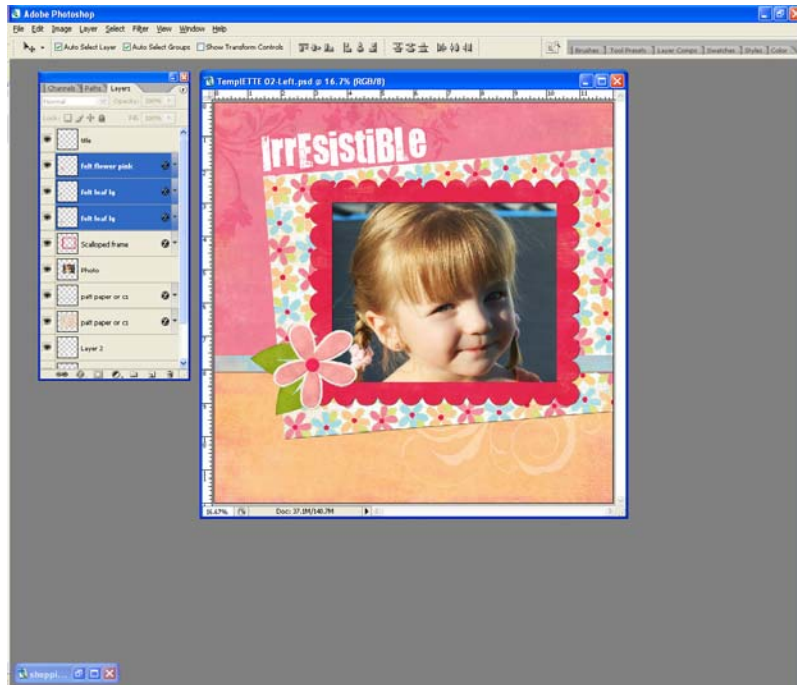


8. Repeat this process for all paper elements on the template. If any of the paper layers on the template are rotated at an angle, you'll want to rotate

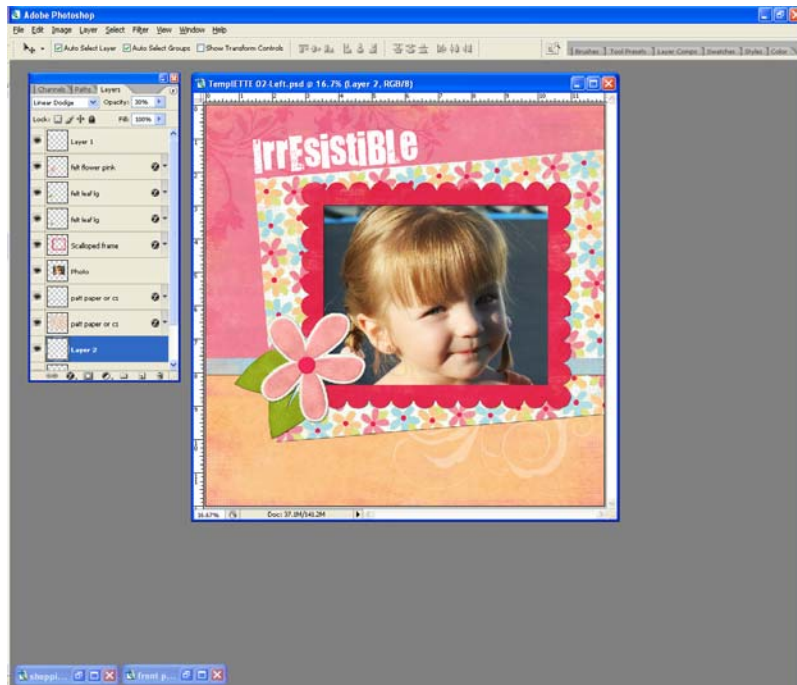
the paper that you drag in for that layer before creating the clipping mask (CTRL+E) and merging the layers.



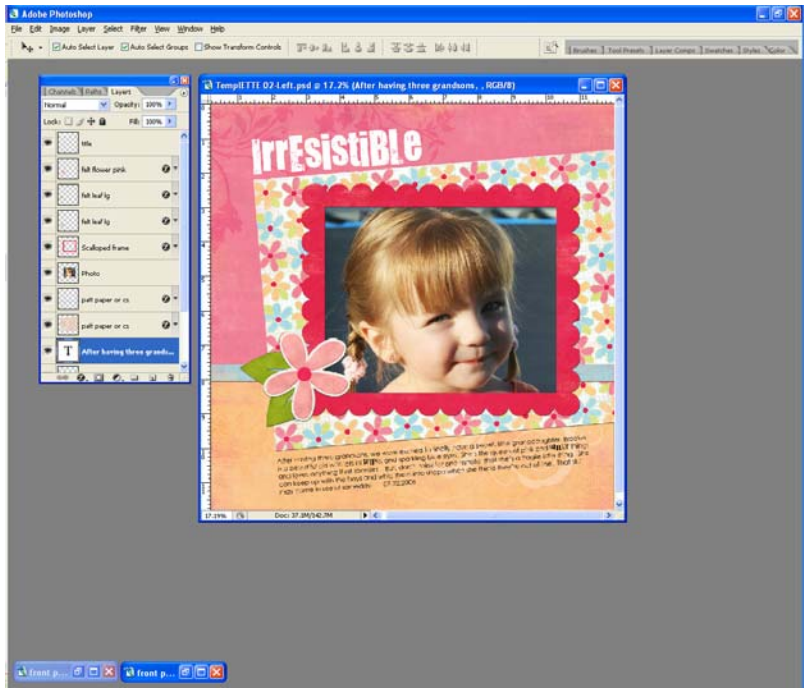
9. Once you're satisfied with the combination and placement of your papers, merge (CTRL+E) each paper layer with the template layer sitting directly below it. Be sure to keep each paper on its own layer...just in case you change your mind later.
10. Add your title and embellishments – you can actually sometimes use the embellishments that are on the template the same way that you did the papers (drag a paper in on the layer above the embellishment, create a clipping mask and merge). However, most often, you'll get a more unique look if you add your own embellishments and add your personal finishing touches. We also provide several title options with each of our Digital Kits. If the pre-designed titles with the kits don't fit the photo you're using, then you can create your own title using our line of monograms, or just by typing the title you'd like and selecting an interesting font.



11. Some emplates come with drop shadows already added to the individual layers. You may want to adjust the shadows depending on your personal taste. Be sure to add shadows to any elements that you have added to the template so that you get a realistic finished look.



12. Add your journaling, and any other finishing touches that you choose, and you have a finished project! Wasn't that easy?



Templates are a great starting point. You can leave them as simple as you like, or add lots of fun extras to them. We encourage you to get creative and add your own personal touch to templates so that they reflect YOUR style!